

Switch Kit

Making the switch to better banking today!

You can make the move to Red Crown Credit Union in three easy steps. Everything you'll need is provided in this handy Switch Kit. We can't wait to welcome you to Red Crown Credit Union, where you'll enjoy a better experience for all your banking needs!

1

Open your new account.

Apply online in minutes or visit your local branch to open your new Red Crown Union account(s).

2

Switch your direct deposits and automatic withdrawals.

If you have any automatic transactions, use the provided forms to seamlessly switch them to Red Crown Credit Union.

3

Close your old account.

Now you're ready to switch. Simply fill out the provided form to close your old account. Any remaining account balance will be transferred to Red Crown Credit Union.

Direct Deposit Authorization

You can use your keyboard to fill out this form online or you can print the form and complete it by hand.

Use this form to authorize your employer, retirement and pension funds or any other agency to deposit your payment directly into your Red Crown Credit Union account. Use one form for each direct deposit.

Notification of Direct Deposit Authorization Change

Company or Employer:
Address:
City, State, Zip:
Phone Number:
Employee ID:
(if applicable)

Effective immediately, please deposit the net amount of my check to my Red Crown Credit Union account. I authorize (name of depositor) to automatically deposit funds into the account below. This authorization shall remain in place until I have submitted a new authorization, or until this authorization is changed or revoked by me in writing.

Place an X next to your desired option.

- Net amount to Red Crown Credit Union CHECKING
Account # Routing #
- Net amount to Red Crown Credit Union SAVINGS
Account # Routing #

Signature: Date:

Name:

Address:

City, State, Zip:

Phone Number:

Direct Deposit Checklist

Use this list to remember all your direct deposits you need to transfer. These are the most common direct deposit.

Payroll Investments Retirement Plan Social Security

Automatic Withdrawal Authorization

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize a change to any automatic payment, deductions, or withdrawals from your account. Use one form for each automatic withdrawal. Many companies and agencies make it easy to change your account on record online on their website.

Notification of Withdrawal Authorization Change

Name of Company:

Account Number:

Payment Amount:

Address:

City, State, Zip:

Phone Number:

Please change my automatic withdrawal from the following account:

Financial Institution:

Account # Bank Routing #

Please make all future automatic withdrawals from the following account:

Financial Institution:

Account # Bank Routing #

This authorization will remain in effect until I have submitted to you a new authorization, or until you have been notified by me in writing that this authorization has been changed or revoked.

Signature: Date:

Name:

Address:

City, State, Zip:

Phone Number:

Automatic Withdrawal Checklist

Use this list to remember all your automatic payments you need to transfer. These are some of the most commonly used automatic payments.

- Home Mortgage
 Auto Loans
 Utilities
 Insurance
 Cable/Internet
 Gym/Club Membership
 Credit Cards
 Investments
 Subscriptions
 Charity Donation

Account Closure Authorization

You can authorize your remaining balance to be deposited automatically to your new Red Crown Credit Union account(s) or paid by a check forward to your mailing address.

Use this form to close your account(s) at your former financial institution. Be sure to verify any outstanding items have cleared your old account.

Notification of Account Closure Authorization

To Whom It May Concern:

Financial Institution:

Address:

City, State, Zip:

Please close my account:

Account Number: Primary Owner:

Address:

City, State, Zip:

Please send the remaining balance to:

Place an X next to your desired option.

Please deposit directly to my new account at Red Crown Credit Union.

Account # Routing #

Please forward me a check to my address listed below.

Primary Signature: Date:

Joint Signature:
(if applicable)

Name:

Address:

City, State, Zip:

Phone Number:

Congratulations!

You had to sign your name a few times, but submitting these forms completes your switch to Red Crown Credit Union. We can't wait to show you the difference a local credit union can make.